

Final Report – GWEB Grant # 97-084
Long Tom Watershed Council
Watershed Council Coordinator

Report prepared in accordance with Exhibit B of the Coordinator Grant Agreement

1) General description of the work activities of the project, and the reports, studies and projects completed during the time of employment.

The Watershed Coordinator is responsible for overseeing both the ongoing and discrete tasks the watershed council set out to accomplish during the grant period. Although the council members, volunteers, and interns complete a large amount of the work, the Council Coordinator oversees the projects; communicates between groups; recruits, trains, organizes and oversees volunteers; keeps members motivated, focused and on times for tasks; and fills in gaps when volunteers are unavailable or unwilling.

The primary objectives the Council worked to accomplish during the grant period were to: 1) build a successfully working council, 2) gain extensive stakeholder involvement from a diverse array of community sectors, 3) build community and trust among working partners, 4) identify and prioritize issues within the watershed, 5) conduct a watershed assessment, 6) develop an action plan, and 7) conduct education and outreach programs and 8) implement small work projects. The Long Tom Watershed Council and its Coordinator accomplished all substantive items proposed in the original grant application, and then addressed additional items. No distinction will be made in this report between what was originally proposed in the grant application and the extra activities.

Built a working watershed council for the Long Tom area

- Identified stakeholders and recruited Council membership in the Amazon, Lower Long Tom and Upper Long Tom areas. Please see Appendix 1.
- Built trust among all major sectors of the community in the watershed area as to how the Council would act to further restoration. Secured endorsement by leaders in each sector.
- Obtained practical working recognition and liaisons among land owners, citizens, public agencies and private organizations and businesses.
- Developed a watershed council design and structure.
- Wrote Charter. Please see Appendix 6.
- Gained formal recognition from Lane and Benton County Commissions. Appendix 6.
- Developed working committees – Steering; Projects and Monitoring; Education and Outreach; Council Development; Technical Team
- Developed ad-hoc committees as needed – Charter Team; Fair Booth Committee; Media
- Gave educational presentations and meetings about the Council’s role in influencing watershed affairs and how the Council will function.
- Carried out the Council’s communication (newsletters, agendas, other mailings)
- Facilitated monthly meetings and is responsible for public outreach and announcements

Administrative, Grants, & Fiscal Management

- Daily communication
- Council database – 600 entries
- Statewide coordinator listserv
- Willamette Basin coordinator listserv
- Supervised 4 interns
- Created and distributed 20 newsletters
- Arranged 20 general council meetings
- Coordinate production and distribution of watershed data and maps
- MOUs and MOAs
- Formal recognition of council with Counties
- Wrote successful Water Quality Monitoring Program Grant
- Wrote successful Watershed Council Support Grant
- Collaborated on successful EPA watershed restoration prioritization grant

Issue Identification and Planning Process

- Developed and implemented a procedure for identifying and prioritizing issues in the watershed
- Conducted meetings around the watershed to brainstorm issues
- Utilized these in planning and conducting the Watershed Assessment
- Secured partnership in EPA grant with OSU multidisciplinary team to prioritize restoration in basin

Watershed Assessment Process

- Supported graduate student in writing grant to conduct Watershed Assessment
- Helped to provide ongoing and refreshed pool of volunteers for assessment project manager
- Secured additional funds for assessment from GWEB (\$5000)
- Secured additional funds for assessment from City of Eugene (\$6,000)
- Secured additional in-kind services for assessment (technical assistance, printing from BLM; GIS from LCOG)
- Developed 7 educational meetings based on data collected for chapters of the assessment
- Garnered continuing support from all sectors of the community for the assessment findings
- Edited assessment – 12 layperson editors, 36 scientific/technical editors
- Coordinator wrote chapter on Hydrology and Water Use, and edited most of document

Action Plan Development and Implementation

- Documented action ideas from stakeholders in watershed
- Compiled & organized ideas, recruited 2 graduate-student interns to write document
- Drafted an Action Plan comprised of six major endeavors: Study, Work-on-the-Ground, Sustain the Council, Conduct Education and Outreach, Build Community and Communication within the Council, and Cooperate and Coordinate with Other Organizations.
- Gained widespread support for the Action Plan
- Council approved Strategies and Objectives, then prioritized them. Please see Appendix 2.
- Committees are now using action ideas to carry forward work on priority objectives
- Next step is to incorporate assessment findings to finish the Study and Work-on-the-Ground components of the Action Plan (assessment was completed and distributed in Feb. 2000).

Education and Outreach

- Large monthly meetings rotate throughout watershed and include educational presentations as largest portion of agenda (business is largely conducted during Steering Committee)
- Education at 20 council meetings and 2 Annual Celebrations. Please see Appendix 3.
- Monthly agenda packet and newsletter currently circulates to 586 people (started in January 1998 with 85). All but about 25 have personally requested to receive it.
- Booths at Lane County Fair in 1998, 1999 regarding watershed stewardship
 - (voted People's Choice for Best Booth, 1999)
- Booth at Oregon Country Fair 1998, signs by all drinking water in 1999
- Booth at Eugene Celebration in 1998
- Involved in OSU pilot project for Watershed Stewardship Education Program
- Annual Meeting & Celebration 1998 – included a education fair - 85 people attended
- Annual Meeting & Celebration 1999 – included a farm & oxbow tour – 110 people attended
- Attended workshops: COE reservoir workshops, NPDES stormwater Phase II, stream pollution monitoring, Willamette Valley Coordinators, GWEB Aquatic Habitat Conservation, Forest stream and road crossings
- Educational presentations and speaking engagements to area organizations including but not limited to:
 - Benton County Commissioners, Corvallis
 - Calapooia Watershed Council
 - Cascade Pacific RC&D
 - Chamber of Commerce Greeters, Eugene
 - Healthy Streams Partnership, Salem
 - International Law Seminars Water Conference, Portland
 - International Symposium for Society and Resource Management, Missouri
 - Joint Committee for Salmon Recovery and Stream Restoration, Salem
 - Kiwanis Club, Eugene
 - Lane County Commissioners, Eugene
 - Lane County Farm Bureau
 - Lions Club, Monroe
 - Mid-fork Watershed Council, Oakridge and Lowell
 - OSU Biodiversity Research Group, Corvallis
 - OSU Human Dimensions of Natural Resources Group, Corvallis
 - South Benton Community Enhancement, Monroe
 - WetHeads (West Eugene Wetlands Partnership), Eugene
 - Willamette Restoration Initiative, Salem and Portland

Served on Boards and Committees

- Governor=s Willamette Basin Restoration Initiative (alternate for John Runyon, Watershed Councils)
- Willamette Province Advisory Committee (member)
- Healthy Streams Partnership (member)

Meetings, Forums, and Workshops Sponsored or Co-sponsored. Please see Appendix 3.

- Lower Long Tom forum on agriculture and water quality
- Education Forum
- Watershed Council Information Day for April 8, 1999 at State Capitol.
- Watershed Processes
- Farm Conservation
- Drinking water protection for people and fish
- Working Together in Groups
- Water Quality Monitoring Training
- Lane County Fair Booth, 1998
- Lane County Fair Booth, 1999
- WEST Workshop
- Water Quality Monitoring

Small projects

The Council leadership determined that building a successful Council and gaining solid and supportive participation and financing from all sectors was more important during the first two years than conducting small restoration projects. However, through monthly educational meetings and personal interactions we inspired numerous landowner projects, and then partnered with East Lane SWCD to complete them.

- Erosion blanket and native plantings on stream in rural residential area – Paul Reed
- Restoration of drainage channel in commercial agricultural land - Tom Hunton
- Native tree and shrub planting in riparian areas – 9,200 in our watershed with landowners who came to the Council and then we partnered with East Lane SWCD to get the job done: Art Johnson (4400), Conrad Pfeifer (1500), Steve Sertic (400), Paul Atkinson and Ken Corichello (200), Tom Hunton (700), Cathy Glaudin (2000).
- Installed and operated fish trap to determine cut-throat trout presence on tributary to Coyote Creek - Cathy Glaudin, Gary Galovich, ODFW
- Currently working on partnerships and grant for culvert replacement project - Gary Holm with Gary Galovich, ODFW

2) A list of the volunteers who participated in the project including the work accomplished and the total hours worked

The Coordinator's time leveraged a minimum of 5,476 hours from interns and Council members, as well as the general citizenry, in volunteering for discrete or ongoing projects led by the Council.

Volunteer Hours 1998 and 1999

Here is a partial list that does not include the work done by individuals when outside of a team or committee.

Charter Team: 9 members, 4 months, 8 meetings plus presentations and writing.	173 hours
Project database and reporting system: 2 people, one-quarter complete, will also train people how to complete (i.e. solicit participation in completing, help keep up database on computer).	23 hours
Fair Booth Teams: 5 Fairs, 10 member team, 3 months each year, 4 meetings, built booths, made all displays, 52 additional members staffed booths.	745 hours
Annual Meeting and Celebration Teams: 5 members each year, two months, developed sponsorship guide for local businesses, council brochure with donation options, planned all logistics for event.	300 hours
Watershed Assessment Team and Reviewers: (6/98 – 12/99, 18 months) 16 members, riparian photo analysis, channel habitat typing, data collection, GIS digitizing and analyzing, field verification, gathering historical information, writing document, reviewing and editing document, designing and creating cover, copying, etc.	1400 hours
Action Plan Development 2 graduate student interns, three months	200 hours
Search Committee: (for members of 1998-2000 Steering Committees): 3 members, two months, meetings, presentations.	70 hours
Interim Steering Committee: (1/98 – 9/98), 12 members, 9 months, 9 meetings, outside work.	537 hours
Steering Committee: (10/98 – 12/99): 12 members, 4 meetings + subcommittees on Projects & Monitoring, Education & Outreach, Council Development, and Business and Finance; outside work.	840 hours
Water Quality Program (11/98 – 12/99), 3 on grant team to develop program, 4 on contract review/tech review team, 17 landowner monitors.	210 hours
Web Site Development (10/99 – 12/99), 2 volunteers, 2 reviewers – developing site, researching location, scanning pictures, etc	100 hours
Contract Review Committee for Coordinator: 3 members volunteer, two years, 12 meetings.	72 hours
Conference and Workshop Volunteer Set-up assistance and Attendance: Willamette Confluence, GWEB Ontario, GWEB Water Quality, Protecting Instream Flows, Farm Conservation, Backyard Conservation, Small Acreage Management, WEST workshop, Watershed Processes, Building a Successful Council, Water Quality Monitoring (last three are WSEP workshops).	806 hours
Total Documented Volunteer Hours for 1998 and 1999	<u>5,476 hours</u>

Additionally, council members and the general citizenry attended 20 Council meetings in 1998 to 1999 to participate in the watershed council, educate themselves, and further the goals of watershed restoration. Average attendance is about 35, and fluctuates from 27 to 70 people.

The following list is of people who have gone beyond attending general council meetings to become actively involved.

List of volunteers and affiliation

- Amy Peccia, UO undergraduate intern
- Bill Mayer, rural resident
- Bryan Aptekar, UO graduate intern
- Cathy Glaudin, upper Long Tom resident
- Cindy Thieman, UO biology & planning
- Court Smith, OSU anthropology
- Dale Claassen, Swanson Superior Forest Products
- Deborah Evans, scientist, Woodward-Clyde
- Dennis Todd, UO biology professor
- Doug Richards, Prudential Insurance
- Ed Alverson, The Nature Conservancy
- Fielding Cooley, Private Industries Council
- Gary Holm, Long Tom Industries
- Jennifer Gildea, OSU anthropology
- Jerry Marguth, Nixon Farms
- Jim Bruvold, SWCD associate director
- Jim Kohl, lower Long Tom resident
- John Bolte, OSU anthropology
- John Dillard, Monroe Telephone Co.
- John Femal, EWEB Education Coordinator
- John Reerslev, Reerslev Farms Inc.
- Jon Humber, upper Long Tom resident
- Ken and Barbara Bowman, lower Long Tom residents
- Ken Corichello, organic farmer
- Ken Power, Klamath First Federal Bank
- Kirk Richardson, farmer
- Kirk Stroda, Stroda Brothers Farm
- Lafona Jensen, rancher
- Larry Rhodes, small woodlot owner, UO professor
- Lita Furby, upper Long Tom resident
- Luke Newton, South Eugene High School student
- Mark Wilkening, group process specialist, BLM
- Nancy Nicholson, Siuslaw Watershed Council
- Paul Atkinson, Laughing Stock Farms
- Paul Reed, SWCD associate director
- Peter Ruffier, City of Eugene Wastewater Division Director
- Peter Van Sickle, Roseburg Forest Products
- Rick Allison, rancher and timber owner
- Ron Detering, Rock'n D Ranch
- Ryan Collay, rural resident & educator, OSU
- Stephanie Schulz, Lane County staff
- Steve Gordon, Senior Planner, Lane Council of Governments
- Steve Mital, UO graduate intern
- Susan Payne, UO landscape architecture
- Tom Hunton, SureCrop Farm Service
- Tony Stroda, Stroda Brothers Farm

3) A list of other participants in the project (see also Appendix 4)

Main Partners

- Bureau of Land Management, Eugene District
- City of Eugene
- City of Veneta
- East Lane Soil and Water Conservation District
- Eugene Water and Electric Board
- Roseburg Resources Co.
- SureCrop Farm Service
- Swanson Superior Forest Products

Technical Team (met for watershed assessment planning and review, water quality monitoring program development, and will reconvene for upcoming restoration decisions).

- | | |
|--|--|
| • Bill Castillo, ODFW Wildlife Biologist | • Jeff Yost, Willamette Industries |
| • Bob Denman | • Jennifer Gilden, OSU Anthropology |
| • Carey Moffet, JMC Logging | • Jim Beal, Army Corps of Engineers |
| • Cary Kerst, City of Eugene Water Quality, Industrial Sources | • John Bolte, OSU Bioresources Engineering |
| • Chris Pearl | • John Dillard, Monroe Telephone Company |
| • Court Smith, OSU Anthropology | • John Reerslev, agricultural landowner |
| • Deborah Evans, Woodward Clyde Water Scientist | • Juan Welsh, East Lane SWCD |
| • Dennis Nelson, Oregon Dept of Health | • Judy Li, Aquatic Ecologist, OSU |
| • Dennis Todd, UO Freshwater Biologist | • Ken Bierly, GWEB |
| • Diane Henkel, UO historical & legal | • Ken Ockfen, Oregon Dept of Forestry |
| • DiDi Malarkey, Environmental Quality Commission | • Lita Furby, local rural resident |
| • Doug Huntingon, Public Affairs Officer, BLM | • Mark Mellbye, OSU Extension |
| • Doug Sackinger, Benton County GIS | • Mark Wilkening, BLM |
| • Ed Alverson, The Nature Conservancy | • Michael Mattick, Lane County Watermaster |
| • Frank Rinella, USGS | • Nancy Holzhauser, Wetlands biologist |
| • Garry Hoppe, BLM | • Pat McDowell |
| • Garry Hoppe, Landscape Planner, BLM | • Peter Ruffier, City of Eugene Wastewater |
| • Gary Arnold, DEQ | • Rick Allison, local logger and rancher |
| • Gary Galovich, ODFW | • Rick Barney, NRCS |
| • Graham Armstrong, BLM | • Rick Block |
| • Gary Holm, agricultural landowner | • Ron Miner, OSU Bioresources Engineering |
| • George Bronson, agricultural landowner | • Ross Penhallogon, OSU Extension |
| • Ian Waite, USGS Biologist | • Ted Gresh, UO GIS analyst |
| • James Ollerenshaw, City of Eugene Wastewater | • Tim Black, City of Eugene |

Other Partners and Groups involved (not as consistently as Main Partners)

Councils

Siuslaw Watershed Council
Marys River Watershed Council
McKenzie Watershed Council
South Santiam Watershed Council
Alsea Watershed Council
Willamette Basin Council coordinators

Private Industry and Organizations

Lane County Farm Bureau
Roseburg Resources
SureCrop Farm Service
Swanson Superior Forest Products
Willamette Industries
Long Tom Industries
Monroe Telephone Company
Oregon Country Fair
Lane County Fair Board
Northwest Youth Corps
Looking Glass Youth Corps

Citizens' Groups

Fern Ridge Community Action Network
City of Eugene Neighborhood Leaders Council

State and Federal Government

Oregon Department of Fish and Wildlife
Bureau of Land Management
Oregon Department of Forestry
Oregon State Police
Oregon Water Resources Department
Oregon Department of Environmental Quality
Oregon Department of Health
United States Geological Survey
Oregon Association of Conservatino Districts

Local and Regional Government

Lane Council of Governments
Cascade Pacific RC & D
Benton Soil and Water Conservation District
East Lane Soil and Water Conservation District
Eugene Water and Electric Board

Universities and Schools

Rachel Carson Center at Churchill High School
Willamette High School
UO InfoGraphics, Geography, Planning, Public Policy ad Management, Biology,
Landscape Architecture
Oregon State University anthropology, fish and wildlife, bioresource engineering,

4) An accounting of the expenditures of Board and other moneys, in-kind services and donated materials from the original grant proposal.

This table shows the cash and services delivered in comparison to those pledged in original grant proposal.

Agency/Organization	Pledged	Delivered	Service/ funds
BLM	3,000	2,500	Cash – coordinator pay
BLM	0	90,000	Office space, supplies, computers, phone, technical assistance, facilitator
Fern Ridge Community Action Network	3,500	3,500	Cash – coordinator pay
Army Corps of Engineers	4,000	4,000	Staff time in writing contract; training and assisting coordinator
City of Veneta	4,320	2,058	Staff time (record, prepare & mail minutes for Steering Committee meetings) – 1999

In addition, \$ 36,235 in cash and cash equivalent, as well as \$ 79,977 in in-kind services were secured beyond the initial grant agreement for a total of \$116,212 in additional donations. Please see Appendix 4 for a detailed accounting of those. Please see Appendix 5 for an accounting of funds spent.

5) Other such information as would be helpful in evaluating the strengths and weaknesses of project methods, materials, or assumptions

We have proceeded a long way in a short amount of time. Beginning with a small group of citizens in the Upper Long Tom subbasin, we have expanded the Council to include a diverse group of stakeholders from all over the Long Tom Watershed. This was a challenge especially because 92% of the lands within the Long Tom Watershed are privately owned. Those landowners can be loosely grouped by landuse: 46% forestry, 39% agriculture, 9% rural residential, and 8% urban. Of particular note is the success we’ve had in including agricultural landowners as active participants in our Council. This was hard to do initially because the overall goals of forming watershed councils are seen by many people as “environmental” and not something many private landowners on working landscapes feel an allegiance to.

One measure of our success can be the many unsolicited donations, letters and thank-you notes we receive from landowners and agency personnel. We also are amazed to see the dedication to the group that landowners will voice in public, such as those speaking out in support of the watershed council in large public forums. This is something GWEB representatives have seen and heard. This is a testament to the inclusiveness of the Council and the fact that landowners and residents feel ownership of and responsibility toward the group.

The Long Tom Watershed Council has done well in building a community of people focused on improving local watershed conditions together, and we consistently have a diverse mix of people present at every meeting, regardless of where we are in our rotation throughout the watershed. We continually get new participants to the group and are enjoying a very good reputation among

the citizenry of the area. The Council provides people with the feeling that they have a relatively safe harbor to discuss land and water issues that are otherwise contentious.

Probably the single weakness of a watershed council in general is the instability and uncertain future of funding. One paid coordinator can leverage large amounts of volunteer hours and donations from those able to give. A crucial part of this is maintaining the trust and consistency with landowners such that they are motivated to improve their stewardship practices, volunteer with the council, and communicate honestly about the barriers they face in doing either one. The backdrop for these local efforts is a changing political scene regionally, statewide, and nationally. With this comes changes in funding. When those troubles come up, it can undermine the hard work the council has done to build community and trust, and to motivate people to take the extra step and do active restoration. It also decreases the assistance available to landowners, whether it be from the coordinator or technical assistance from our water quality monitoring coordinator or from the local soil and water conservation district.

List of Appendices

- Appendix 1.** Tally of membership diversity
- Appendix 2.** Watershed Action Plan – Strategies and Objectives – prioritized and approved
Action Plans for Committees on Education & Outreach, Projects & Monitoring
- Appendix 3.** List of educational and business topics at monthly council meetings
- Appendix 4.** Additional donations secured beyond initial grant agreement
- Appendix 5.** Grant accounting sheet
- Appendix 6.** Long Tom Watershed Council Charter
Resolutions of approval from Lane and Benton County Commissions

Appendix 1

Tally of Membership Diversity

At the Council meetings in middle 1998, we had people tally themselves under categories they thought fit them. They could also write in any categories left out.

Forestry: Industrial Timber - 4
Forestry: Small Woodlot Owners - 14
Forestry: Other - 4
Agriculture: Irrigated - 16
Agriculture: Non-Irrigated - 14
Agriculture: Row crops - 10
Agriculture: Vineyards - 1
Agriculture: Tree farms - 7
Agriculture: Livestock/Dairy - 11
Government: Local - 6
Government: State - 2
Government: Federal - 4
Business: Retail - 2
Business: Industrial - 0
Business: Commercial - 1
Business: Other - 1
Residential: Urban - 10
Residential: Rural - 25
Recreation: Boating - 7
Recreation: Hunting - 4
Recreation: Fishing - 8
Recreation: Hiking - 8
Recreation: Other - 7
Native American - 0
Education - 7
Academic/Research - 5
Conservation Groups - 2
Other Groups - 4
 Oregon Country Fair
 Looking Glass Youth

Action Plan - Strategies, Objectives, & Priorities**Long Tom Watershed Council - Oct. 99**Actions in **bold** are high priority**EDUCATION & COMMUNITY OUTREACH**

- _ **Be a presence at local events**
 - _ **Have booths at local area fairs**
 - _ **Reach out (as representatives) to other community organizations and events**
- _ **Improved understanding of connection between water quality and land management**
 - _ **Educate Council members on specific issues relative to watershed health**
- _ Improve awareness of local issues, projects, & workshops
 - _ Implement efforts to disperse watershed news and information
 - _ Develop reputation as a center and repository for comprehensive information concerning Long Tom Watershed issues and actions
 - _ **Publicize/honor achievements within watershed**
- _ Educate ourselves about issues and conditions in the watershed
 - _ **Invite guests (presenters) to Council meetings**
 - _ Reach out to other Councils
- _ Increased awareness of Council w/in watershed
 - _ Use existing media sources to publicize Council mission, efforts
 - _ Coordinate / reach out beyond the watershed to find similar programs or approaches
 - _ **Educate community about the role of and actions taken by the watershed Council, and value of the watershed**
- _ Everyone understands how their actions affect the watershed
 - _ Use existing educational programs and implement their use in schools
 - _ **Implement adult education workshops**
 - _ **Help landowners identify possible tools to help maintain watershed health.**

BUILDING COMMUNITY & COMMUNICATION WITHIN THE COUNCIL COMMUNITY

- _ **Improved communication amongst existing Council members**
 - _ **Foster/support efforts to build Council wide communications and information sharing**
- _ **Make being a Council member fun and rewarding**
 - _ **Create an organization in which people enjoy participating**

COORDINATE & COOPERATE WITH ENTITIES OUTSIDE THE COUNCIL

- _ Build connections with community organizations and individuals
 - _ Identify community organizations that Council should build working relationships with.
 - _ Contact community organizations & involve them in Council activities

SUSTAIN THE COUNCIL - Financing, Membership, and Council Structure

- _ **Become financially self-supporting**
 - _ **Explore partnerships with granting organizations and agencies**
 - _ **Secure funding for projects**
 - _ Find potential sources of non-monetary support for the Council
- _ Be financially accountable
 - _ Quarterly and annual reporting
- _ Maintain membership through on-going participation
 - _ Give voice to Council members
 - _ Make sure that members have a stake in the process
- _ Attract new members
 - _ **Publicize Council meetings**
- _ Maintain the infrastructure of the Council
 - _ Review plans and documents
 - _ **Annual review of steering committee and its roles**

STUDY - Assessment, Analysis, Monitoring, Research, Data Gathering

****This section will be completed after Assessment is finished (December 1999)**

- _ **Understand conditions within the watershed**
 - _ **Collect existing data on watershed condition**
 - _ **Identify specific types and sources of pollution in the watershed**
 - _ Identify barriers to aquatic habitats (i.e. barriers to fish, macroinvertebrates, fish food sources)
- _ Establish system to monitor conditions in watershed
 - _ **Design and implement Water Quality Monitoring Program**

WORK ON THE GROUND **This section will be completed after Assessment is finished (December 1999)

- _ Doing work on the ground that is appropriate
 - _ Evaluate projects based on our strategic plan/process
 - _ Work with private landowners to identify and implement a range of appropriate habitat protection tools
- _ To have a plan for watershed enhancement that is coherent, overarching, & complete
 - _ **Establish a system to ensure that projects address real problems**
 - _ **Ensure that solutions are appropriate**
- _ Maintain and improve water quality
 - _ **Restoration Projects**
 - _ **Support land management practices that maintain water quality.**
- _ Have enhanced riparian & wetland habitats
 - _ Restoration Projects

LONG TOM WATERSHED COUNCIL
COMMITTEE ON EDUCATION AND OUTREACH

Basic Scheme:

Prioritization:

Fit projects, plans, ideas into the action plan
What is the needed, required time frame
Who will take the lead on project(s)
What is the needed action from the council?

Description:

More information on each is on a briefing sheet in your file box.
Look for a file folder with project name
OR just a one-pager in the "misc." file folder.
Make sure we detail each project

Presenters, Interested People, and Resources:

What resources do we have, do we need to create this event
Who is interested in a specific project, voiced an interest

EDUCATION AND OUTREACH**ACTION PLAN****Action Plan Section****Educate ourselves about issues and conditions in the watershed**

Invite guests (presenters) to Council meetings
Reach out to other councils

Educational Presentations For Council

Which speakers and topics should we start designing for the council? The sooner we identify this, the more we can work with those people to come up with an interesting presentation. How much should we plan this out in advance? Leave room for flexibility or current topics Use 6-mth overview and "Speakers" file

Putting Watershed Assessment Suggestions Into Action Plan

Action Plan chapters for this subcommittee are "Study" and "Work-on-ground" Some suggestions in the watershed assessment will have component relevant to this subcommittee

Action Plan Sections**Increased awareness of Council within the watershed**

Use existing media sources to publicize Council mission, efforts
Coordinate/reach out beyond the watershed to find similar programs or approaches
Educate community about role of and actions taken by the watershed Council, and the value of the watershed

Improve awareness of local issues, projects, and workshops

Implement efforts to disperse watershed news and information
Develop reputation as a center and repository for comprehensive information concerning Long Tom Watershed issues and actions
Publicize/honor achievements within watershed

Explain Water Quality Program To Local Residents

Bringing water quality data to granges to discuss with small local groups in sub-basins. Or just going out and explaining program (without data). Will really help people accept and understand data when we come back around. Will pull in people that don't come to general council meetings. This is especially relevant as high e-coli counts are coming in.

Also on projects and monitoring subcommittee's list.

Website

Any specific requests or ideas? Anita Ragan is about to get started.
Anita Ragan; Dana

Create Speakers' Bureau, Road Show Presentation On Council, Id Groups

For outreach to our local groups, we need a few people who can speak (besides Dana), and we need a list that we can systematically tackle to present the council to willing and interested ears. The list needs to include details of meeting times and dates, contact person, type and size of group, etc.

Outreach To Cities And Urban Areas

A recent conversation with Scott Wilson from Cascades West COG, our wish to include Junction City formally in our group, Peter Ruffier's willingness to strategically outreach to cities – all converge to suggest we could hold a small forum on urban issues for city leaders and local govt. employees (perhaps just at staff level first). No citizens yet (because they usually have lower understanding of what cities are facing). A recent tool created by EPA on how to make watershed friendly ordinances might be a good place to start.

Action Plan Section

Be a presence at local events

Have booths at local areas fairs

Reach out (as representatives) to other community organizations and events

Lane County Fair, Oregon Country Fair, Eugene Celebration

Paul has offered to continue to do them. He'll want help with themes, etc.
Paul Reed

Action Plan Section

Improve understanding of connection between specific water quality and land management

Educate Council members on specific issues relative to watershed health

Everyone understands how their actions affect the watershed**Use existing educational programs and implement their use in schools****Implement adult education workshops****Help landowners identify possible tools to help maintain watershed health****Implement Adult Education Workshops**

Which issues do we need them on? How can we integrate them with assessment, action plan, or perhaps building understanding toward a watershed issue that we can apply for funds to help solve?

West Workshops / Outreach To Ranchers, Farmers, Woodlot Owners

We need the connection with ranchers and farmers (through Cattlemen's Association and Farm Bureau) but OWEB was not impressed with the West Workshop (too "us" vs. "them" and little real information about what they should actually do to improve conditions). How do we go about outreach to this particular segment of the watershed community?

OTHER RESOURCES/IDEAS**U Of O Community Grant**

Draft an internship position statement about what council members can offer to attract a project like this?

Funding Possibilities

Grant possibilities come into the council office almost daily. How shall we set up to screen these and see if you want to go for them? See "Grant Possibilities" file and especially the Log Sheet Dana created. Put on ongoing agenda to review them as they come in?

Internships and Volunteer Job Descriptions

All committees can write these to help them accomplish tasks and projects but this is a particular project relevant to Ed & outreach because the students are calling up, constantly wanting to study, participate in, and help councils. The sooner we can get those descriptions written, the sooner we'll get assistance and involvement.

EDUCATION AND OUTREACH COMMITTEE AGENDA

1. Who's meeting manager for this meeting?
2. Who'll take notes for this meeting (just to capture main points, decisions)?
3. Any additions to agenda?
4. What feedback did we get from the general council?
5. Check file boxes for new additions (all will be in first penda-flex).
Review new grant possibilities, workshop announcements, etc.
6. Proceed according to ongoing agenda of issues, actions, tasks.

At end of meeting:

7. Did the notetaker get down all the decisions made and tasks people are taking on?
8. Who is reporting back to Council and Steering at next meetings?
9. Who's in charge of next meeting and when is next meeting?

Options For Getting Work Done

A few ideas and options we've thought of, you may have more.

Steering Committee members can take tasks. This may be the most efficient most of the time IF we can do it. But, beware of burnout. Better to pull in other people to work on specific projects as people I've talked to have seemed very willing if only they were asked (perhaps personally, not during a general call for volunteers).

Other council members – we can break into subcommittees at a general meeting to explain project and recruit interested folks.

Interns – writing up a job description for an intern (most likely from U of O) is pretty easy. We did that with Action Plan writing, asked for graduate students and got two! Internships exist at undergrad. and grad level, and if we want research done, some professor and/or grad might write grant or do for thesis, etc.

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Projects and Monitoring Committee **Carrying forward the Action Plan** **(Bold text indicates priorities)**

Note: The word “projects” means any action or task we’re doing. We should use “restoration project” to mean working on the ground.

Introduction to this document: (updated 11/24/99)

Charter Goals and Action Plan chapters relevant to this committee are listed. Then the specific objectives and strategies that the council agreed upon by consensus, with priorities in boldface text, are listed. Then all action ideas submitted, with boldface showing those prioritized by the subcommittee (11/4/99). Descriptions of the individual actions are not shown here but could be. Right now those descriptions can be found in the committee’s file box. Some actions have their own file folders, the rest are in “miscellaneous action item briefs”.

Goals from Charter:

1. Maintain and improve water quality.
2. Enhance habitat, especially riparian and wetland habitat, for fish and wildlife.
5. Help people get the assistance they need for watershed enhancement plans and projects (educational, technical, financial, etc.)
6. Gather, verify, and share info on current and past watershed conditions.

STUDY (Assessment, Analysis, Monitoring, Research, Data Gathering)

Objectives:

Understand conditions within the watershed

Establish system to monitor conditions in the watershed

Strategies:

Collect existing data on watershed condition

Actions:

Complete Watershed Assessment

Identify data gaps

Enter vegetation, population, stream, soils, roads, into GIS layers

Share data via bibliography/reference library/web page

Get high resolution data sets from David Hulse at UO

Find retired professors/consultants to help with study

Obtain ArcView for use of GIS technology to make usable maps, etc.

Design and implement Water Quality Monitoring Program

Actions:

Resolve data confidentiality issues (draft statement Jan 2000) (Cindy)

Identify a reference site to provide a comparison for water quality data from monitoring

Explain water quality program to local residents w/data (March 2000) (Cindy)

Study macroinvertebrates

Implement more regular pesticide monitoring

Establish baseline monitoring data in order to set up long-term tracking

Identify specific types and sources of pollution in the watershedActions:**Design and implement Water Quality Monitoring Program****Investigate sources of *E.coli* contamination (Cindy, part time job with OSU)**

Identify pesticides currently being used for residential, agricultural, and transportation

Evaluate information supplied by Toxics Right to Know list for possible contaminants to surface waters in Amazon Creek sub-basin.

Identify barriers to aquatic habitats (i.e. barriers to fish, macroinvertebrates, fish food sources)

Actions:

Survey culverts. Priorities should be tributaries below Fern Ridge and urban creeks with no prior surveys

Survey rural roads and culverts to identify current or potential sources of sediment

Collect information on stream flow for sub-basins with no previous info in order to more specifically learn about low flow problems

Understand outside perceptions of watershed problems

Identify issues, who is working on them, and what can be done about them

Actions:

Develop survey or questionnaire (intern? Put on website)

WORK ON THE GROUNDObjectives:

To have a plan for watershed enhancement that is coherent, overarching, and complete.

To do work on the ground that is appropriate.

Strategies:

Evaluate projects based on our strategic plan/process.

Establish a system to ensure that projects address real problems**Ensure that solutions are appropriate**

Prioritize places in the watershed that have the best chances for recovery

Actions:

Project Review process to review ideas submitted by other (3/2000, winter intern)

Write intern job description

Work with OSU researchers to develop model to prioritize restoration

Prioritize places that have best chances for habitat recovery (especially for fish)

Help landowners get the assistance they need for restoration projects

Involve and encourage students, teachers, landowner in projects

Actions:

Database of work groups/volunteers & Database of funding – match them up

Develop and sustain technical team

Actions:

Survey people in basin as to their interest and expertise (done)

Develop reputation as center for info concerning watershed issues and action

Establish Restoration project database (June 2000, spring intern)

Write intern job description

Encourage individuals to inform council of restoration projects and workshops

Encourage people to send council copies of studies, photos, surveys, maps, etc.

Objectives:

Maintain and improve water quality

Have enhanced riparian and wetland habitats

Strategies:

Restoration projects

Actions:

Tree planting parties

Stream bank stabilization

Fencing and planting

Native plant restoration and replacement

Support land management practices that maintain water quality

Actions:

Put watershed assessment suggestions into watershed action plan (begin Jan 1999)

Self-assessment for landowners (Dec 2000, fall intern)

Write intern job descriptions

Work with private landowners to identify and implement a range of appropriate habitat protection tools

Actions:

Find out what government programs council qualifies for

Research conservation easements

Basic Scheme:

Prioritizing Projects:

Fit projects, plans, ideas into the action plan
What is the needed, required time frame
Who will take the lead on project(s)
What is the needed action from the council?

Action Description:

More information on each action is on a briefing sheet in your file box.
Look for a file folder with the project name
OR just a one-pager in the "misc." file folder.
Make sure we detail each project, and take notes on what we're doing to keep file current

Presenters, Interested People, and Resources:

What resources do we have, do we need to create this event
Who is interested in a specific project, voiced an interest

PROJECTS AND MONITORING AGENDA

1. Who's meeting manager for this meeting?
2. Who'll take notes for this meeting (just to capture main points, decisions)?
3. Any additions to agenda?
4. What feedback did we get from the general council?
5. Check file boxes for new additions (all will be in first penda-flex).
Review new grant possibilities, workshop announcements, etc.
6. Proceed according to ongoing agenda of issues, actions, tasks.

At end of meeting:

7. Did the notetaker get down all the decisions made and tasks people are taking on?
8. Who is reporting back to Council and Steering at next meetings?
9. Who's in charge of next meeting and when is next meeting?

Options For Getting Work Done

A few ideas and options we've thought of, you may have more.

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Appendix 3. Educational & Business Topics at Long Tom Watershed Council meetings				
Date	Location	Main Topics	Speakers	Business
1/27/98	Upper: Veneta Community Center	New Contractor, Council Formation	Dana Erickson, Coordinator	Contract, council structures, how to be involved. Form Interim Steering Committee
2/24/98	Upper: Veneta Community Center	Water Quality Monitoring in Coyote Creek Tributary	Cathy Glaudin, Paul Atkinson, Ken Corrichello, Cindy Thieman	Allan Whiting's RARE-SOS Grant Proposal
		Citizens Drinking Water Protection Plan	Denise Kalakay, Lane Council of Government	New facilitator, Mark Wilkening, and his role
		Context of Watershed Councils in Oregon	Louise Solliday, GWEB	Put yourself on map with dot
3/31/98	Upper: Veneta Community Center	Tally and discuss representation	Dana Erickson, Coordinator	Forming Membership Committee
		Identifying Issues in watershed	Dana Erickson, Coordinator	6-mo overview of work - draft
				Forming Project Team
4/29/98	Lower: Monroe HS Commons	Water Quality and the Long Tom watershed	Bobbi Lindberg, Oregon Department of Environmental Quality.	Charter - approve general direction. Membership analysis
			Peggy Vogue, Oregon Department of Agriculture	
			Ken Ockfen, Oregon Dept. of Forestry.	
5/26/98	Lower: Monroe HS Commons	Forest Practices and Water Quality	Dale Claassen, Swanson Superior Forest Products	Watershed Assessment - starting up.
				Charter - draft structure; approve mission goals and objectives.
6/30/98	Lower: Monroe HS Library	Understanding a Watershed: an example watershed analysis	Graham Armstrong, hydrologist, Bureau of Land Management	Charter - full draft ready for review
		Consensus - types and how we'll reach it	Mark Wilkening, Public Affairs Officer, Bureau of Land Management (provided as neutral facilitator for Council)	Form team for Annual Celebration
				Small groups to discuss and decide consensus vs. voting and electing vs. volunteering for Steering Committee
7/28/98	Amazon: Four Oaks Grange	Willamette Stewardship Education Program	Mike Cloughesy, Extension Forester, Lane County OSU Extension	Group up by subbasins to nominate people for first full Steering Committee
				Fair booths - need volunteers
8/25/98	Amazon: Four Oaks Grange	An Overview of the Amazon Basin	Michelle Cahill, City of Eugene Water Resources Team manager	Small groups to discuss and decide consensus vs. voting and electing vs. volunteering for Steering Committee
		Watershed Assessment - gathering historical information from knowledgeable people in basin	small groups convened to share information	Steering Committee is coming together - Dale Claassen, search committee.
9/29/98	Willamette High School courtyard	Annual Meeting and Celebration		Annual meeting and celebration planning; Fair booths - Eugene Celebration is next
		What is a watershed Council and why is it important	Deborah Evans, Scientist, Woodward Clyde Consultants	Charter Specs and introducing new Steering Committee: Dale Claassen
		Everything in the watershed is interdependent	Gary Galovich, Oregon Dept of Fish and Wildlife	Leadership and Appreciation Awards, Pete Van Sickle
		Oregon Independence and Ingenuity - a framework for all councils	Jay Nicholas, author of the Oregon Plan	
		The Long Tom Watershed Council	Tom Hunton, Charter Team Member	
Why we are involved in the Council	open floor			
10/27/98	Upper: Veneta Community Center	Water Quality and Fish in the Long Tom basin	Cindy Thieman	Project Updates - landowners
11/24/98	Upper: Veneta Community Center	Groundwater: issues in the Long Tom basin from a groundwater perspective	Dennis Nelson, Oregon Department of Health	Small groups to discuss action in main council interest areas: education and outreach, projects and workshops, business and finance, council development
		How the South Santiam Watershed Council's Water Quality Monitoring Plan has worked for them	Sue Gries, Coordinator for S. Santiam Council	Water Quality Monitoring Plan and Grant

1/26/99	Upper: Veneta Community Center Lower: Monroe HS Commons	Water Quality in the Long Tom basin; presentation of data from Watershed Assessment Prioritizing watershed restoration in the basin	Cindy Thieman	Junction City inclusion in Council?
2/23/99	Upper: Veneta Community Center Lower: Monroe HS Commons	Hydrologic conditions and water use in the Long Tom basin, presentation of data from Watershed Assessment Why hydrologic and water use information matters	John Bolte, OSU BioResource Engineering Cindy Thieman	Watershed Action Plan - how we'll approach it Building watershed action plan - brainstorming ideas and putting them in. Subcommittees. Didn't work well for action plan (too soon) but worked well for getting things moving.
3/30/99	Amazon: Four Oaks Grange	Fish Populations and Habitat in the Long Tom Basin. Info on recent ESA listings. Fish and Channel habitat data for Long Tom basin; presentation of data from Watershed Assessment Hydrologic conditions - follow up	Michael Mattick, Lane County Watermaster Gary Galovich, Oregon Dept of Fish and Wildlife Cindy Thieman Michael Mattick, Lane County Watermaster	Subcommittees declined to meet and brainstorm for action plan (too quick after learning info) and instead had more Q & Q time with speakers
4/27/99	Upper: Veneta Community Center Lower: Monroe HS Commons	What is sediment, where can it come from, and why does it matter? Riparian conditions and wetlands in the Long Tom basin; presentation of data from watershed assessment	Paul Clements, Oregon Department of Forestry Cindy Thieman	Action Plan - review process and share timeline for approval. Review Education and Outreach Draft chapter. Interns now working with Council on Action Plan Action Plan - break into small groups and review all chapters.
5/25/99	Outside: West Eugene Wetlands Project Office	Wetlands Tours presentation of data from the Watershed Assessment Information to Restoration mean	Jock Beall, Wetlands Manager, BLM. Ed Alverson, Stewardship Ecologist, The Nature Conservancy Cindy Thieman John Bolte, OSU BioResource Engineering Court Smith, anthropologist, OSU	submit changes to Charter brainstorm list of other potential steering committee volunteers Action Plan nearing finalization
7/27/99	Upper: Oregon Country Fairgrounds	Results of watershed assessment on historical conditions Landscape history and restoration at the Oregon Country Fair site	Cindy Thieman Dennis Todd, UO Biology	got verification and more data on impoundments map Steering Members needed
9/19/99	Lower: Stroda Brothers Farm	Welcome to the Farm and a bit of History Hay Ride, Farm Tour, Old Oxbow tour of fish and wildlife habitat The Oregon Plan for Salmon & Watersheds... and People! Local Commitment Watershed Assessment - overview Water Quality Monitoring Program - overview	Bob Stroda Kirk and Tony Stroda, Gary Galovich, ODFW, Kat Beal, US Army Corps of Engineers Ken Bierly, GWEB Peter Sorenson, Lane County Commissioner Cindy Thieman Cindy Thieman	Introduce and affirm new members of Steering Committee Thank outgoing members of SC and volunteers - highlight Paul Reed
10/26/99	Amazon: Four Oaks Grange	Watershed Action Plan - overview Planning for stormwater and restoration in Amazon Creek Basin Lower Amazon Creek Restoration Project	Peter Ruffier, Steering Committee member Therese Walch, Water Resources Team Manager, City of Eugene Scott Duckette, Wetlands Manager, City of Eugene	watershed action plan - now prioritized by Steering Committee. Approve by consensus. 6-month overview Watershed Assessment - in final writing stages - drafts ready for review soon.
11/30/99	Upper: Veneta Community Center	First Full draft of the Watershed Assessment for review. Presentation of findings. Aerial photo tour of Long Tom watershed Watershed Scale Prioritization	Cindy Thieman Ed Alverson, The Nature Conservancy John Bolte, OSU BioResource Engineering	Small groups circle up with SC members and first version of fleshed out action plan for Ed & Outreach, Project & Monitoring subcommittees

Special Meetings, Events, Forums, Workshops sponsored by Long Tom Watershed Council						
Date	Title	Location	Co-sponsors	In-kind/Cash	Attendees	Follow-up
05/18/98	Education Forum	EWEB	EWEB (John Femal) BLM (Mark Wilkening)	catering Mark - facilitation	45	ideas list sent to all participants
08/17/98	Fair Booths	Lane County Fair. Oregon Country Fair. Eugene Celebration.	Paul Reed and Fair Team (including Siuslaw and McKenzie Councils)	Fair team did virtually everything	56 volunteers	n/a
10/30/98	Watershed Processes	Florence, transportation provided	OSU Extension (Mike Cloughesy)	they did everything except generate mailing lists of people	20 from Long Tom	more workshops
10/29/98	Farm Conservation	Monroe H.S. Commons	Oregon Associaion of Conservation Districts (Craig Schellsmidt)	mailing, advertisement, line up most speakers, provide materials	45	more focused workshops from OACD
10/30/98	Water Quality Monitoring	Yachats, transportation provided	OSU Extension (Derek Godwin?)	they did everything except generate mailing lists of people	17 from Long Tom	more workshops
03/13/99	Developing a successful Long Tom Watershed Council	Veneta	OSU Extension (Flaxen Conway)	catering for lunch, reimbursed for breakfast, provided materials and all instruction	45	Implemented many of suggested practices. Another workshop next year.
3/24/1999, 3/31/99, and 4/07/99	Drinking water protection for people and fish	Spencer Creek Grange Crow Grange Veneta Community Center	Council only (Paul Reed did this without assistance)		14 for all three workshops	none - a learning experience!
04/08/99	Watershed Council Info Day at the State Legislature	Salem - Capitol Building	For Sake of the Salmon (Jacqueline Dingfelder), McKenzie Watershed Council (John Runyon), GWEB (Louise Solliday)	we all shared organizational responsibilities	almost half the councils in the state, their coordinators and members (eight from ours)	letters to legislature as well as testimony
05/23/99	Ag and Water Quality, a neighborly discussion	Monroe H.S. Library	Tony and Kirk Stroda, farmers	call and invite attendees	10	new council members gained; new participant in ag surface runoff study
08/11/99	Water Quality Monitoring Training	Veneta City Hall	DEQ - Karen and Cindy Thieman	provide instruction, monitoring packets	15	start program
08/17/99	Fair Booths	Lane County Fair. Oregon Country Fair.	Paul Reed and volunteers	Fair team did virtually everything	52 volunteers	n/a
10/17/99	WEST Workshop	Long Tom Grange; Jim and Maria Bradshaw's land	Lane County Farm Bureau (LaFona Jensen) Oregon Cattlemans Association OSU (John Buckhouse) GWEB (grant to Runinda McCormack)	lunches, personal calls and mailings to 1/3 attendees provided mail list of their members instruction instruction, binders, agenda	14 people	new council members gained; now working to better workshop quality

Appendix 4

Additional Donations Secured beyond initial grant agreement for 1998-1999

***Bold typeface** indicates cash or cash equivalent
(i.e. Council would have paid for it if not donated)
Regular typeface indicates in-kind services*

Annual Meeting 1998

Swanson Superior Forest Products (cash)	\$200
Lochmead Dairy (ice-cream)	\$100
Springfield Dairy (ice-cream)	\$250
Veneta Dairy-Queen (gift-certificate)	\$15
Bert Babb (paper products, drinks, toppings)	\$140
Euphoria Chocolate (fudge)	\$20
Juggler and Musician	\$300
Army COE (award materials and production)	\$45 \$30

Annual Meeting 1999

Roseburg Forest Products (cash)	\$200
Stroda Brothers Farm (location, set up, chef)	\$2000
Long Tom Industries (hay ride & tour for 60 ppl)	\$500
Rockin' D Ranch (corn and butter)	\$100
Safeway (food)	\$50
Creative Growers (chicken)	\$100
Watershed residents (side dishes and desserts)	\$1000

Fair Booths

BLM (supplies)	\$125
Lane County Fairgrounds (booth)	\$950
Oregon Country Fair (booth)	\$300
Private Citizen (mailings, cash equivalent)	\$20

Other

SureCrop Farm Services (conference room, flipcharts, refreshments)	\$627
City of Eugene (cash for GIS and staff support services)	\$3500 and \$4000
City of Eugene (facilitator)	\$630
BLM (office space, phone (cash equivalent), fax, copier, office supplies & film developing (cash equivalent), administrative support, postage and copying (cash equivalent), facilitator)	\$30,000 \$60,000
Oregon State Police (overflights for aerial view of watershed and photographs, film developing (cash equivalent))	\$50 \$2,000
Oregon State University (GIS support via John Bolte, Bioresource Engineering)	\$2,500
Citizen donations for mailing (cash)	\$60
Reerslev Farms Inc. (cash)	\$1000
Eugene Water & Electric Board (Education Forum catering (cash equivalent), room, set-up)	\$600 + \$300
East Lane Soil and Water Conservation District (technical assistance with landowner restoration projects)	\$4500

Total Cash and Cash-Equivalent	\$36,235
Total In-Kind Services	\$79,977
Total Additional Donations Secured	<u>\$116,212</u>

Long Tom Watershed Council - Coordination Grant - 1998 - 1999 Fiscal Agent: East Lane SWCD						
Expense Log			Categorization of Expenses			
Date	Description	Amount	GWEB Reimbursable			Local Match Funding
			Salary	Supplies	Travel	
1/2/98	Retainer - Jan 98	\$3,000.00	\$3,000.00			
1/2/98	Retainer - Feb 98	\$3,000.00	\$3,000.00			
2/16/98	Supplies 11/13/97 - 2/16/98	\$77.87		\$77.87		
2/17/98	Travel 12/97 - 2/17/98 (\$325.05+65.05)	\$390.30			\$390.30	
3/3/98	Retainer - Mar 98	\$3,000.00	\$3,000.00			
3/3/98	Retainer - Apr 98	\$3,000.00	\$3,000.00			
4/16/98	Retainer - May 98	\$3,000.00	\$3,000.00			
4/19/98	Supplies - 1/22 - 4/19/98	\$194.21		\$194.21		
4/21/98	Travel - 2/18 - 4/21/98	\$790.50			\$790.50	
5/1/98	Retainer - June 98	\$3,000.00	\$3,000.00			
6/29/98	Supplies 4/29 - 6/29/98	\$111.35		\$111.35		
6/30/98	Travel 4/22 - 6/30	\$514.50			\$514.50	
7/1/98	Retainer - July 98	\$3,000.00	\$3,000.00			
7/1/98	Retainer - August 98	\$3,000.00	\$3,000.00			
9/1/98	Retainer - Sept 98	\$3,000.00	\$3,000.00			
9/1/98	Retainer - Oct 98	\$3,000.00	\$3,000.00			
9/1/98	Retainer - Nov 98	\$3,000.00	\$3,000.00			
11/4/98	Supplies - 5/7 - 11/4/98	\$873.89		\$873.89		
11/6/98	Travel 7/3 - 11/6/98	\$1,125.90			\$1,125.90	
11/6/98	Retainer Dec 98	\$3,000.00	\$3,000.00			
11/9/98	Supplies - other	\$190.67				\$190.67
12/15/98	Retainer - Jan 99	\$3,000.00	\$3,000.00			
12/15/98	Retainer - Feb 99	\$3,000.00	\$3,000.00			
1/27/99	Supplies 9/18/98 - 1/27/99	\$95.01		\$95.01		
1/27/99	Supplies - other - 9/18/98 - 1/27/99	\$18.24				\$18.24
2/3/99	Travel 11/5/98 - 2/3/99	\$366.90			\$366.90	
2/3/99	Retainer - Mar 99	\$3,000.00	\$3,000.00			
2/3/99	Retainer - Apr 99	\$3,000.00	\$3,000.00			
2/3/99	Retainer - May 99	\$3,000.00	\$3,000.00			
4/29/99	Travel 2/11 - 4/29/99	\$689.10			\$689.10	
4/29/99	Retainer 6, 7, 8 /99	\$9,000.00	\$9,000.00			
6/5/99	Supplies 9/29/98 - 6/2/99	\$130.14		\$130.14		
6/5/99	Supplies - other - 2/4 - 5/25/99	\$88.09				\$88.09
7/9/99	Contract Supplement	\$7,200.00	\$7,200.00			
9/13/99	Retainer - Sept 99	\$3,000.00	\$3,000.00			
11/4/99	Retainer - Oct 99	\$3,000.00	\$3,000.00			
11/4/99	Retainer - November - \$3000	\$3,000.00	\$3,000.00			
12/20/99	Travel (5-9) - \$1121.40	\$1,121.40			\$1,121.40	
12/20/99	Supplies (5-9) - \$227.79	\$227.79		\$227.79		
	to be paid - ELSWCD to Dana - December - \$3000	\$3,000.00	\$3,000.00			

6/1/99	UO InfoGraphics Lab (not sure about exact date)	\$760.00		\$760.00			
1/1/98	Adminitstration - EL SWCD - Total for Grant period	\$10,400.00				\$10,400.00	
3/5/98	Conrad's Office Supplies	\$24.99		\$24.99			
3/5/98	State of Oregon: WRD	\$7.00		\$7.00			
	to be paid - ELSWCD to CPRCD - Dillard's \$500	\$500.00					\$500.00
	to be paid - ELSWCD to Dana - travel (10-12)	\$954.60			\$621.40		\$333.20
	to be paid - ELSWCD to Dana - supplies (10-12)	\$167.94		\$167.94			
	to be paid - ELSWCD to Dana - supplies (10-12)	\$127.12					\$127.12
	to be paid - ELSWCD to CPRCD - unspent private donations	\$4,022.68					
Totals		\$103,170.19	\$79,200.00	\$2,670.19	\$5,620.00	\$10,400.00	\$1,257.32
Adjustments (Register Guard refund \$30 on 11/1/98)		\$30.00		\$30.00			
Total Budgeted Amount		\$103,220.00	\$79,200.00	\$2,720.00	\$5,620.00	\$10,400.00	\$5,280.00
	Budgeted Amounts from GWEB	\$91,440.00	\$72,700.00	\$2,720.00	\$5,620.00	\$10,400.00	\$0.00
	Budgeted Amounts from Other Sources	\$11,780.00	\$6,500.00				\$5,280.00
Balance Available		\$79.81	\$0.00	\$79.81	\$0.00	\$0.00	\$4,022.68

Long Tom Watershed Council - Coordination Grant						
Income: Summary of Deposits						
			Sources			
Date	Source	Amount	GWEB	Local Match on Grant	Other Council Funds	Total of Other Sources (previous 2 columns)
10/1/97	FRCAN	\$3,500.00		\$3,500.00		
10/1/97	GWEB	\$1,000.00	\$1,000.00			
1/12/98	GWEB	\$7,579.00	\$7,579.00			
3/12/98	LCOG for City of Eugene	\$3,500.00		\$3,500.00		
3/18/98	BLM	\$2,500.00		\$2,500.00		
3/31/98	GWEB	\$11,368.00	\$11,368.00			
7/6/98	GWEB	\$10,278.00	\$10,278.00			
8/24/98	GWEB	\$10,237.48	\$10,237.48			
9/1/98	Swanson Superior Forest Products	\$200.00		\$200.00		
12/2/98	OACD - workshop	\$100.00		\$100.00		
12/7/98	Court Smith	\$20.00		\$20.00		
12/8/98	GWEB	\$12,087.27	\$12,087.27			
2/1/99	CPRCD - Reimbursement 4 UO pymt (assessment grant)	\$760.00			\$760.00	
2/1/99	John Dillard (to be paid to CPRCD for WQ Grant 99-01)	\$500.00			\$500.00	
3/4/99	GWEB	\$10,087.48	\$10,087.48			
6/1/99	Stroda Brothers Farm	\$300.00		\$300.00		
6/8/99	GWEB	\$10,176.58	\$10,176.58			
9/1/99	Lane County Fair Board	\$200.00		\$200.00		
9/1/99	Roseburg Forest Products	\$200.00		\$200.00		
11/4/99	GWEB	\$9,000.00	\$9,000.00			
11/4/99	GWEB - forgotten part of earlier payment	\$482.19	\$482.19			
	GWEB final payment					
Total Deposits to date		\$94,076.00	\$82,296.00	\$10,520.00	\$1,260.00	\$11,780.00
Anticipated Income						
From GWEB (Grant award \$91,440 - deposits from GWEB)		\$9,144.00	\$9,144.00			
From Other Sources		\$0.00				
Total Anticipated Income through 12/31/99		\$9,144.00				
Total Income		\$103,220.00	\$91,440.00	\$10,520.00	\$1,260.00	\$103,220.00
<i>Note: Total Income should = Total Budgeted Amount from Expense Summary</i>						