

LTWC Proposal Support Evaluation Procedure

Updated April, 2010

The Long Tom Watershed Council welcomes the opportunity to consider supporting or partnering on projects lead by others. Please send by email the grant outline & approximate cost, funding entity, date letter needed, who it goes to, and method of delivery.

If LTWC does want to support the project we'll let you know, and then please provide a draft support letter that includes the points you'd like us to make to the funder.

LTWC requests a presentation and/or tour for most projects with education potential. Please indicate if you can provide this and how (a presentation or tour on regular Council meeting dates is most helpful).

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Timeline for gaining LTWC support:

If there is **no request for commitment** of resources and partnership, then the evaluation can be done in 2 weeks and the major considerations are: alignment with Council mission, goals, and approach, alignment with our work (vs. non-alignment/duplication), support/benefit to landowners (vs. potential to cause controversy or disenfranchise landowners), support of members of scientific or technical community.

If there is a **request for commitment** of resources and/or partnership, then the evaluation will take one month and major considerations further include: Council benefit, current Council Work Plan, staffing, funding, potential volunteer interest.

Evaluation Procedure:

Note: Staff assigned to subcommittee by E.D. as appropriate.

Use score-sheet

- If the proposal ranks high – Staff write strong support letter.
- If the proposal ranks medium – Committee can authorize basic support letter, ask for more information, or provide comments. If possible, indicate inclination to decline or support at this point so communication with applicant is clear and helpful.
- If the proposal ranks low – Decline.

Report to Steering/Council on proposal and recommendation or decision to support or decline.