

Long Tom Watershed Council
Board of Directors AGENDA
Thursday, Sept 3, 2015. 5:30 p.m.

Chair Jim Pendergrass

5:15 Dinner ready

5:30 Business

- A. Minutes: **Decision**: approve minutes from July Board Meeting – *Secretary Walch*
 - 1. Action Items Report
- B. Treasurer's Reports: review & approve May, June & July reports
- C. Committee Reports:
 - 1. Nominating Committee
 - 2. Technical Team
 - 3. Resource Development
- D. Fundraising Progress Review (15) - *Clinton*
- E. Paperwork moment: Your volunteer hours – *Secretary Walch*

6:25 Program Topics

- F. Annual Celebration (20) – how the agenda will flow; final roles & questions, registration updates – *Clinton & Kathryn*
- G. Watershed Awardees (10) – list of award recipients
- H. Introduce 2015 Annual Report (10) – *Jim & Clinton*

7:10 Reports & Announcements

- I. Staff Reports – Dana
 - 1. Update on Habitat Team's Summer Work (15) - *Jed*
- J. Liaison Reports
- K. Action Items Report

7:30 Adjourn

Next Board Meeting: Thurs, Oct 1, 5:30 pm. Council office.

Annual Meeting & Celebration – Thurs, Sept 10, 5:45 p.m., Deck Family Farm

Business

- A. Meeting Minutes** – July Board Meeting minutes are attached. Secretary Walch will receive comments and changes at the meeting and ask for approval. Action items will be briefly reviewed for completion.
- B. Treasurer’s Reports** – The May, June, and July reports have been received and reviewed by the Treasurer. The May reports were tabled at the July meeting because both the Treasurer and back up were absent. There was no August board meeting, so we normally review and approve June & July in September. We’re asking that you receive and approve the presentation for the May, June and July reports tonight.
- C. Committee Reports** –
- **Nominating Committee** – Update will be provided orally at the Board Meeting.
 - **Tech Team** – Our Technical Advisory Team will meet on Wed, September 23 to provide feedback and guidance on 3 grant proposals in advance of the October OWEB grant cycle. Katie is submitting proposals for projects to improve oak woodland and savanna on a 300-acre private wildlife reserve in Coyote Creek, as well as a project to improve riparian oak woodland and prairie habitat on McKenzie River Trust’s Coyote Spencer Wetlands. Sarah Whitney will also be submitting a technical assistance grant to OWEB that would fund landscape designs for Trout Friendly Landscapes at urban commercial and industrial businesses that would filter stormwater, improve soil health, and urban habitat. Finally, volunteer and local water quality expert Dennis Nelson will present some preliminary results of research he’s conducting on the relationship between groundwater and the flow of the Long Tom River.
 - **Resource Development** – Update will be provided orally at the Board Meeting.
- D. Fundraising Progress** – This is Clinton’s monthly update on the development plan, progress on fundraising, and next steps. Significant progress has been made on a framework for Business League, which is ready to launch.
- E. Paperwork moment** – Do your part for administrivia... Please be ready to record your volunteer hours/travel for the last month, or more if you missed a Board meeting.

Program Topics

- F. Sept 10 Annual Celebration** – We will discuss the plan for the evening orally and present a detailed agenda and roles for Board members.
- G. Watershed Awards** – The following is the list of volunteers and partners who will be presented with an award at the Annual Celebration.

- Private Sustaining Entity: **Davis Commercial Properties**
- Public Sustaining Entity: **U.S. Fish & Wildlife Service**
- Project Landowners of the Year: **Giustina Land & Timer, Hull-Oakes Lumber Co., Thermo Fisher Scientific**
- Project Contractor of the Year: **R. Franco Restoration, Inc.**
- Outstanding Volunteer: **Kate Widmer**
- Outstanding Technical Volunteer: **Pat McDowell**
- Outgoing Board Member: **Therese Walch**

H. 2015 Annual Report – The Annual Report is complete! It has been sent out with the August newsletter and posted to the website. There will be an opportunity for questions and comments.

Reports & Announcements

I. Staff Reports

- **New Grants & Contracts.**
 - Amendment to local match agreement with City of Eugene that extends the term of the agreement for one year through June 30, 2016.
 - Grant agreement with the Oregon Watershed Enhancement Board for Coyote Creek South: Wet Prairie-Vernal Pool Restoration Phases 1 & 2. \$128,146. Project completion is 12/31/19. The project will enhance approximately 116 acres of ODFW property from agricultural wetlands to a mosaic of wet prairie and vernal pool habitat.
 - Grant agreement with the Bonneville Power Administration (BPA) for side channel and floodplain restoration at Snag Boat Bend and Sam Daws Landing. The contract is for \$287,810, with effective dates of 8/10/15 through 8/14/16.
 - Contractor agreement with Skip Tracer & Lads for work at Sam Daws Landing & Snag Boat Bend. Work is not to exceed \$65,681, and the effective dates of the contract are from 8/15/15 – 10/31/15.
 - Contractor agreement with Ed Alverson to survey the prairie plant community at the Graham project (north of Fern Ridge and near Franklin Road) and create a plant list and report for recommended actions. Contract amount is not to exceed \$600. Effective dates are 8/16/2015 through 9/30/2015.
 - Contractor agreement addendum with Trout Mountain Forestry for 2-year scope of work at City-owned property at Wild Iris Ridge and Murray Hill. Addendum documents the final project budget for the contract (not to exceed \$36,000 for the first year). The final budget will be finalized in year 2.

**Long Tom Watershed Council
Board of Directors Meeting
Thursday, July 9, 2015
751 S. Danebo Ave.
Eugene, OR 97402**

Present: Mike Brinkley, Alan Dickman, Cary Hart, Jim Pendergrass, Lindsay Reaves, Deborah Saunders Evans, David Turner, Therese Walch (arrived later) (8)

Absent: Steve Horning, John Reerslev, Charles Ruff (3)

Staff: Clinton Begley, Dana Dedrick, Rob Hoshaw, Jed Kaul

Meeting called to order at 5:37 p.m. by Chair Jim Pendergrass

Business

- A. Approve June 2015 Board Meeting Minutes – *Secretary Walch***
Calls for any comments or changes. No changes suggested.

MOTION TO APPROVE June 2015 Board of Directors Meeting Minutes by M. Brinkley, seconded by A. Dickman. Approved unanimously.

- B. May 2015 Financial Reports – *Treasurer Brinkley***

May is the start of implementation season for habitat enhancement projects, so there will be expenses through fall for work, particularly contracted services, equipment, supplies & materials.

Question: what is \$17,000 under Business League in the Profit & Loss Statement? Lee Davis writes a check upfront each year for the Willamette Office at Davis Commercial Properties that LTWC pays back in monthly rent payments.

MOTION TO APPROVE May Financial Reports by D. Saunders Evans, seconded by L. Reaves. Approved unanimously.

- C. Committee Reports (Key Highlights)**

Amazon Outreach Committee – *David*

The committee recently met to talk about committee structure, participants, and roles, including potential Council member candidates who may participate.

Resource Development – *Deborah / Clinton*

Key highlight from report was that fundraising yielded over \$25,000 in Fiscal Year 2015. The Spring Appeal Letter was sent out in June.

D. Nominations for new Board Members – Dana

Dana passed out the board member rotation list, including slots that need to be filled. On our current board, Therese will be rotating off, and Deborah and Charles will continue on. The board also discussed potential candidates to pursue for nominations. LTWC is seeking representation from more women, business owners, and folks interested in fundraising. Ideas included:

- Dwight Collins, Newman's Fish Market (suggested by Alan as a well-spoken business person)
- Allen Hall, Lead Facilities Maintenance Technician at Thermo Fisher Scientific (Therese, Lindsay and Mike have met him and liked that he was personable and excited about project at Thermo Fisher).
- Catherine Reinhart, owner of Sweet Life and Coyote Creek project landowner (Jed suggests)
- Perhaps these folks have more time and would be worth asking again this year: Alyssa Lawless, Sustainability Director at Mountain Rose Herbs and Nikos Ridge, co-owner of Ninkasi Brewing Co.
- Jim Stark, sustainable forester for Weyerhaeuser (Cary, Alan, Lindsay all know him). Great technical background in stream and habitat enhancement; investor at Tap & Growler.
- Camilla Mortensen, writer for *Eugene Weekly*. Deborah served on some boards with her in the past and enjoyed working with her.
- Dawn Lesley (former water quality volunteer for LTWC, ran for Lane County Commissioner). Mike suggested her.
- Pat McDowell, geomorphologist at University of Oregon.
- Ginnie Grilley, former Eugene District Manager at the BLM
- Dolly Wolley, contracted as fundraising consultant by LTWC in 2012.
- Greg Butler, Watershed Science instructor at LCC

The board also liked the idea of having a University of Oregon graduate student on the board for a year. This is a competitive process that LTWC would need to apply for.

Nominating Committee members to discuss and vet candidates and next steps: Jim, Alan, Cary. Staff: Dana and likely Clinton.

Action Item: Alan D., Cary H., and Jim P. will participate in this year's Nominating Committee.

E. Fundraising Progress: Revenue Goals & Approach – Clinton

Clinton presented his planned approach to fundraising for Fiscal Year 2016, including reaching out to new individual donors, Business League donors, and developing relationships with existing donors with the goal of maintaining or increasing their gifts.

F. FY 2016 Budget and Work Plan for FY 2016 & 2017 - Jim, Dana & Jed

Budget – Jim and Dana walked through the budget. Important highlights include:

- Due to delays in hiring the anticipated budget deficit from last year of about \$50,000 will shift to Fiscal Year 2016.
- Last year’s budget will likely be close to even once we get the final numbers from the CPA, so our reserves are mostly intact.
- New this year on the budget: shared staff with the McKenzie Watershed Council (Christer) and fee for service revenue from Sarah]
- There is still need for additional staff capacity for the habitat team and in administration. Budget includes hire of 0.5 FTE administrative person.
- Our administrative overhead stays very low (between 9 and 12% annually)
- It was unclear if the upfront \$16,500 from Lee Davis for rent was captured in the beginning balance or not. Something to check on.

MOTION TO APPROVE FY 2016 BUDGET by D. Saunders Evans, seconded by M. Brinkley. Approved unanimously.

Work Plan – copy given to each board member. Of note:

- There was lots of discussion and curiosity around the Migration Study.
- Sarah will need to clarify the exact meaning of section 5.5 on “other voluntary BMPs.”
- Trevor Taylor is no longer at the City of Eugene; remove from section 7.5.
- Board leadership is needed in section 4:

Action Item: David Turner is added to board leadership for Section 4.2 on wet prairie.

Action Item: Alan Dickman is added to board leadership for Section 4.1 on oak habitat.

Action Item: Jim Pendergrass is added to board leadership for Section 3.3 for instream habitat enhancement.

G. Paperwork Moment

Board members turned in their match forms for volunteer hours, and picked up new Board materials for binders.

Program Topics

H. Council Meetings/ Tours – *Tour attendees, Rob*

Due to time constraints, this agenda item was skipped to leave more room to discuss the Annual Celebration.

I. Annual Meeting & Celebration – *Rob & Clinton*

Rob discussed the draft agenda and board member roles for the September 10 Annual Meeting & Celebration at Deck Family Farm.

Key comments:

- Suggestion to hold project tour at the end and/or have a handout for a self-guided mini tour of Deck Family Farm project.
- Board likes the idea of staging dinner in two waves so everyone isn't trying to get food at the same time.
- Title suggestions: "Long Tom Neighbors," incorporating the words "farm" and "stream productivity / connectivity," "Connecting Farms & Streams," and "Connecting Neighbors with Streams and Farms."
- For the awards, it was suggested to present multiple recipients for a single category at once (e.g. if presenting an urban, upland, and stream award).
- Suggested to have a handout with photo, bio, and quote for each awardee
- We may be able to reserve a microphone and speaker from Amazon Pool
- Lindsay can likely borrow additional canopies, if needed, from Forests Today & Forever.
- People would like t-shirts and hats for sale!

Roles signed up for (Action Items)

Action Item: Deborah S.E. will help staff with organizing Annual Meeting sponsors.

Action Item: Mike B., Alan D., and David T. will help with site setup.

Action Item: Deborah S.E. will help with greeting guests.

Action Item: Alan D. and Therese W. will present awards.

Action Item: David T. will take photos.

Action Item: Steve H. told Dana he will introduce Pam Wiley.

Action Item: David T. will assist Clinton with a fundraising ask.

Reports & Announcements

J. Staff Reports – Dana

In background

K. Liaison Reports

None given

L. Action Items Report:

- **Alan D., Cary H., and Jim P. will participate in this year's Nominating Committee.**
- **David Turner is added to board leadership for Section 4.2 on wet prairie.**
- **Alan Dickman is added to board leadership for Section 4.1 on oak habitat.**
- **Jim Pendergrass is added to board leadership for Section 3.3 for instream habitat enhancement.**

Annual Celebration Action Items:

- **Deborah S.E. will help staff with organizing Annual Meeting sponsors.**
- **Mike B., Alan D., and David T. will help with site setup.**
- **Deborah S.E. will help with greeting guests.**
- **Alan D. and Therese W. will present awards.**
- **David T. will take photos.**
- **Steve H. told Dana he will introduce Pam Wiley.**
- **David T. will assist Clinton with a fundraising ask.**

Meeting adjourned at 7:35 p.m. Chair Jim Pendergrass

	May 31, 15	Apr 30, 15
ASSETS		
Current Assets		
Checking/Savings		
Money Market (PCB)	4,380.19	4,380.08
* Checking (PCB)	303,569.06	376,227.68
Petty Cash	200.00	200.00
Total Checking/Savings	308,149.25	380,807.76
Accounts Receivable		
Accounts Receivable	356,363.94	333,366.44
Total Accounts Receivable	356,363.94	333,366.44
Total Current Assets	664,513.19	714,174.20
TOTAL ASSETS	664,513.19	714,174.20
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
** Accounts Payable	12,387.54	15,832.97
Total Accounts Payable	12,387.54	15,832.97
Credit Cards		
*** PCB Credit Card	275.40	4,441.68
Total Credit Cards	275.40	4,441.68
Other Current Liabilities		
Payroll Liabilities		
401K	134.86	134.86
Health Insurance	1,195.52	1,238.40
FWT	(574.93)	(574.93)
SUI	1,193.44	1,193.44
SWT	(107.70)	(107.70)
WBF	(12.47)	(12.47)
Payroll Liabilities - Other	9,228.41	9,228.41
Total Payroll Liabilities	11,057.13	11,100.01
Accrued payroll expenses		
Accrued wages	(9,185.43)	(9,185.43)
Total Accrued payroll expenses	(9,185.43)	(9,185.43)
Total Other Current Liabilities	1,871.70	1,914.58
Total Current Liabilities	14,534.64	22,189.23
Total Liabilities	14,534.64	22,189.23
Equity		
Opening Fund Balance	861.91	861.91
Retained Earnings	532,987.15	532,987.15
Net Income	116,175.73	158,182.15
Total Equity	650,024.79	692,031.21
TOTAL LIABILITIES & EQUITY	664,559.43	714,220.44

* Duplicate checks voided after last report generated

** Invoices received after reports generated

*** Credit card charges on statement after reports generated

Long Tom Watershed Council
Statement of Cash Flows
May 2015

	May 15
OPERATING ACTIVITIES	
Net Income	(42,006.42)
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	(22,997.50)
Accounts Payable	(3,445.43)
PCB Credit Card	(4,166.28)
Payroll Liabilities:Health Insurance	(42.88)
Net cash provided by Operating Activities	(72,658.51)
Net cash increase for period	(72,658.51)
Cash at beginning of period	380,764.06
Cash at end of period	<u>308,105.55</u>

	May 15
Ordinary Income/Expense	
Income	
Grants & Contracts	4,823.21
Donations	
Individual Donation	906.15
Business League	17,450.00
Total Donations	18,356.15
Interest	0.11
Total Income	23,179.47
Gross Profit	23,179.47
Expense	
Working Meals	52.65
Contracted Services	
Tree Planting	14,141.85
Technical	11.15
Construction	1,463.92
Crews	3,789.25
Total Contracted Services	19,406.17
Equip-Project	
Purchase	19.98
Total Equip-Project	19.98
Materials & Services	2,358.02
Events and Meetings Expense	40.00
Payroll Expenses	
Comm Payroll Exp Allocation	54.00
Salaries & Wages	30,389.42
Employee Benefits	5,424.16
Payroll Tax Expense	3,855.57
Total Payroll Expenses	39,723.15
Training/Conferences	235.00
Travel/mileage	
Mileage	1,268.35
Total Travel/mileage	1,268.35
Risk Management	946.78
Occupancy	
Willamette Office	606.15
Telephone	47.75
Total Occupancy	653.90

11:25 AM
06/25/15
Accrual Basis

Long Tom Watershed Council
Profit & Loss
May 2015

	May 15
Office Supplies	72.99
Dues & Subscriptions	278.00
Bank Fee	11.30
Misc.	100.00
Postage	19.60
Total Expense	65,185.89
Net Ordinary Income	(42,006.42)
Net Income	<u>(42,006.42)</u>

	Jun 30, 15	May 31, 15
ASSETS		
Current Assets		
Checking/Savings		
Money Market (PCB)	4,380.30	4,380.19
* Checking (PCB)	258,596.15	303,525.36
Petty Cash	200.00	200.00
Total Checking/Savings	<u>263,176.45</u>	<u>308,105.55</u>
Accounts Receivable		
Accounts Receivable	413,387.03	356,363.94
Total Accounts Receivable	<u>413,387.03</u>	<u>356,363.94</u>
Total Current Assets	<u>676,563.48</u>	<u>664,469.49</u>
TOTAL ASSETS	<u><u>676,563.48</u></u>	<u><u>664,469.49</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	3,260.04	12,387.54
Total Accounts Payable	<u>3,260.04</u>	<u>12,387.54</u>
Credit Cards		
PCB Credit Card	(1,099.37)	275.40
Total Credit Cards	<u>(1,099.37)</u>	<u>275.40</u>
Other Current Liabilities		
Payroll Liabilities		
401K	134.86	134.86
Health Insurance	159.70	1,195.52
FWT	(574.93)	(574.93)
* Medicare	0.00	0.02
* Soc Sec	0.00	0.04
SUI	1,193.44	1,193.44
SWT	(107.70)	(107.70)
WBF	(12.47)	(12.47)
Payroll Liabilities - Other	9,228.41	9,228.41
Total Payroll Liabilities	<u>10,021.31</u>	<u>11,057.19</u>
Accrued payroll expenses		
Accrued wages	21,629.68	(9,185.43)
Accrued payroll taxes	2,709.19	0.00
Accrued employee benefits	4,922.96	0.00
Total Accrued payroll expenses	<u>29,261.83</u>	<u>(9,185.43)</u>
Total Other Current Liabilities	<u>39,283.14</u>	<u>1,871.76</u>
Total Current Liabilities	<u>41,443.81</u>	<u>14,534.70</u>
Total Liabilities	41,443.81	14,534.70
Equity		
Opening Fund Balance	861.91	861.91
Retained Earnings	532,897.15	532,897.15

10:00 AM
08/19/15
Accrual Basis

Long Tom Watershed Council
Balance Sheet
As of June 30, 2015

	<u>Jun 30, 15</u>	<u>May 31, 15</u>
Net Income	101,360.61	116,175.73
Total Equity	<u>635,119.67</u>	<u>649,934.79</u>
TOTAL LIABILITIES & EQUITY	<u><u>676,563.48</u></u>	<u><u>664,469.49</u></u>

* Adjustments made due to year end close outs.

Long Tom Watershed Council
Statement of Cash Flows
June 2015

	Jun 15
OPERATING ACTIVITIES	
Net Income	(14,815.12)
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	(57,023.09)
Accounts Payable	(9,127.50)
PCB Credit Card	(1,374.77)
Payroll Liabilities:Health Insurance	(1,035.82)
Payroll Liabilities:Medicare	(0.02)
Payroll Liabilities:Soc Sec	(0.04)
Accrued payroll expenses:Accrued wages	30,815.11
Accrued payroll expenses:Accrued payroll taxes	2,709.19
Accrued payroll expenses:Accrued employee benefits	4,922.96
Net cash provided by Operating Activities	(44,929.10)
Net cash increase for period	(44,929.10)
Cash at beginning of period	308,105.55
Cash at end of period	<u>263,176.45</u>

	Jun 15
Ordinary Income/Expense	
Income	
Grants & Contracts	84,399.70
Donations	
Event Donations	351.00
Individual Donation	2,930.00
Business League	1,500.00
Total Donations	4,781.00
Interest	0.11
Total Income	89,180.81
Gross Profit	89,180.81
Expense	
Office Supplies	297.49
Working Meals	23.50
Contracted Services	
Website/Computer Services	359.64
Technical	1,000.00
Other	0.00
Crews	22,021.66
Total Contracted Services	23,381.30
Education & Involvement	27.99
Materials & Services	2,582.42
Board Meetings	94.73
Payroll Expenses	
Salaries & Wages	59,986.89
Employee Benefits	9,562.53
Payroll Tax Expense	5,263.60
Payroll Expenses - Other	227.92
Total Payroll Expenses	75,040.94
Travel/mileage	
Mileage	456.10
Total Travel/mileage	456.10
Risk Management	61.20
Occupancy	
Willamette Office	1,676.54
Internet	69.96
Telephone	140.34
Total Occupancy	1,886.84

10:17 AM
08/19/15
Accrual Basis

Long Tom Watershed Council
Profit & Loss
June 2015

	Jun 15
Bank Fee	26.90
Misc.	(219.00)
Postage	199.94
Printing/copying	135.58
Total Expense	103,995.93
Net Ordinary Income	(14,815.12)
Net Income	<u>(14,815.12)</u>

	Jul 31, 15	Jun 30, 15
ASSETS		
Current Assets		
Checking/Savings		
Money Market (PCB)	4,380.41	4,380.30
Checking (PCB)	223,623.86	258,596.15
Petty Cash	200.00	200.00
Total Checking/Savings	228,204.27	263,176.45
Accounts Receivable		
Accounts Receivable	406,275.81	413,387.03
Total Accounts Receivable	406,275.81	413,387.03
Total Current Assets	634,480.08	676,563.48
TOTAL ASSETS	634,480.08	676,563.48
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	10,336.69	3,260.04
Total Accounts Payable	10,336.69	3,260.04
Credit Cards		
PCB Credit Card	2,790.81	(1,099.37)
Total Credit Cards	2,790.81	(1,099.37)
Other Current Liabilities		
Payroll Liabilities		
401K	134.86	134.86
Health Insurance	202.28	159.70
FWT	(574.93)	(574.93)
SUI	1,193.44	1,193.44
SWT	(107.70)	(107.70)
WBF	(12.47)	(12.47)
Payroll Liabilities - Other	9,228.41	9,228.41
Total Payroll Liabilities	10,063.89	10,021.31
Accrued payroll expenses		
Accrued wages	(9,185.43)	21,629.68
Accrued payroll taxes	0.00	2,709.19
Accrued employee benefits	0.00	4,922.96
Total Accrued payroll expenses	(9,185.43)	29,261.83
Total Other Current Liabilities	878.46	39,283.14
Total Current Liabilities	14,005.96	41,443.81
Total Liabilities	14,005.96	41,443.81

Long Tom Watershed Council
Balance Sheet
As of July 31, 2015

	Jul 31, 15	Jun 30, 15
Equity		
Opening Fund Balance	861.91	861.91
Retained Earnings	634,257.76	532,897.15
Net Income	(14,645.55)	101,360.61
Total Equity	620,474.12	635,119.67
TOTAL LIABILITIES & EQUITY	<u>634,480.08</u>	<u>676,563.48</u>

Long Tom Watershed Council
Statement of Cash Flows
July 2015

	Jul 15
OPERATING ACTIVITIES	
Net Income	(14,645.55)
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	7,111.22
Accounts Payable	7,076.65
PCB Credit Card	3,890.18
Payroll Liabilities:Health Insurance	42.58
Accrued payroll expenses:Accrued wages	(30,815.11)
Accrued payroll expenses:Accrued payroll taxes	(2,709.19)
Accrued payroll expenses:Accrued employee benefits	(4,922.96)
Net cash provided by Operating Activities	(34,972.18)
Net cash increase for period	(34,972.18)
Cash at beginning of period	263,176.45
Cash at end of period	<u>228,204.27</u>

	Jul 15
Ordinary Income/Expense	
Income	
Grants & Contracts	46,434.04
Donations	
Individual Donation	625.00
Business League	1,500.00
Total Donations	2,125.00
Events	
Tickets	60.00
Total Events	60.00
Interest	0.11
Total Income	48,619.15
Gross Profit	48,619.15
Expense	
Office Supplies	
Willamette Office	31.97
Office Supplies - Other	93.90
Total Office Supplies	125.87
Working Meals	41.40
Contracted Services	
Fundraising	100.00
Technical	12,616.40
Construction	2,509.58
Other	9,719.52
Crews	1,960.00
Contracted Services - Other	2,607.26
Total Contracted Services	29,512.76
Equip-Project	
Purchase	179.95
Total Equip-Project	179.95
Materials & Services	27,556.80
Board Meetings	72.81
Payroll Expenses	
Salaries & Wages	0.00
Employee Benefits	0.00
Payroll Tax Expense	0.00
Work Comp	229.00
Payroll Expenses - Other	0.00
Total Payroll Expenses	229.00
Training/Conferences	1,065.12
Travel/mileage	
Mileage	815.59
Travel/mileage - Other	430.39
Total Travel/mileage	1,245.98

	Jul 15
Equip-Office Purchase	61.99
Total Equip-Office	61.99
Risk Management	267.00
Professional Services	
Accounting	120.00
Legal	445.69
Total Professional Services	565.69
Occupancy	
Willamette Office	1,730.26
Internet	34.98
Telephone	415.52
Total Occupancy	2,180.76
Bank Fee	0.17
Misc.	25.00
Postage	134.40
Total Expense	63,264.70
Net Ordinary Income	(14,645.55)
Net Income	<u>(14,645.55)</u>



18th Annual Meeting & Celebration

“Connecting Farms & Streams”

Deck Family Farm, 25362 High Pass Rd.
Thursday, September 10, 5:45 – 7:45 p.m.

Pre-Meeting

3:00-4:00 p.m. Arrive for Set-up (Assigned Setup Volunteers by 3:30)

5:15 Caterers should arrive.

5:30 – 6ish People arrive and sign in.

No-host bar
(Music begins)



5:45 *Event Begins*

5:45ish Announce that the tour will start in 5 minutes – *Charles Ruff, emcee*

6ish Deck Family Farm Project Tour (for those interested / arrive at beginning)

6ish Nature Walk / Kids' Activity (Lindsay & Kathryn)

5:50 Watershed Community! *Networking and conversation.*
(6:15 – send first wave of people who didn't go on tour to get food)

6:30 Return from tour/Welcome.
(Music ends for now) Eugene Barnstormers

- Welcome / thank sponsors
- Invite people to get food (need hand sanitizer)

6:40 Deck Family Farm Welcome (John & Christine Deck)

6:50 Council Highlights & Fundraising Moment (David & Clinton)

- Call people to gather
- Introduce staff
- Council highlights / Annual Report
- Fundraising Announcement

7:00 Watershed Awards (Alan and Therese)

- Announcement, narrative and gift

7:15 Volunteer Appreciation Moment - Fish Pin

7:25 Speaker: *Pam Wiley, Meyer Memorial Trust*– Steve Intro

7:45 Thank host and sponsors

7:45 Post-meeting watershed networking time

8:00ish Clean up



“Friendly Neighbors!”

Annual Celebration Board Roles & Staff Lead

Roles before the Sept 10

Catering – CHARLES (Rob)

Sponsors (cash, food, alcohol, gift certificates?) – DEBORAH, MIKE, DAVID (Kathryn / Clinton)

Organize kids' activity / nature walk – LINDSAY (Kathryn)

Event Day Roles

Program Roles

Emcee / Board Elections / Media Liaison – CHARLES (Dana)

Introduce Special Guests Speaker – STEVE H (Rob)

Introduce Awardees – THERESE / ALAN (Clinton) – note to group by program, have flyer with their pic/bio/quote

Kids' activity / nature walk – LINDSAY (Kathryn)

Project Tour – JED & KATIE (plus board members who would like to go; need greeters & emcee to stay)

Greeting & Registration Roles

Greeters – DEBORAH, ALAN, JOHN (others welcome to mingle too!)

Registration – VOLUNTEERS (Heidi / Rob)

Logistics Roles

Site Setup (4:00 p.m.) – ALL WHO'RE AVAILABLE: Mike, David, Alan (Clinton)

Podium Speaker & Sound - ROB

Parking & Signs – VOLUNTEERS (Christer)

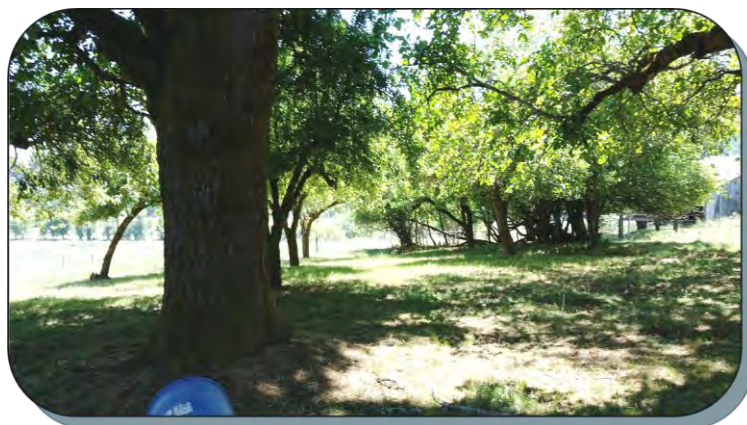
Menu signs / bar area / food – MIKE (Clinton & Rob)

Set up education table – LINDSAY (Kathryn)

Set up awards table – THERESE (Clinton)

Photographer - DAVID

Clean up / Take down - _____, _____, _____ volunteers, and all staff





2015 Annual Report

Action Through Understanding



Left: Contractor Holde Fink and crew plant a tree in a landscaped swale at Gibson Steel.
Right: Camas blooms in the oak savanna and prairie of the Erickson family's project.

Highlights

- Secured nearly **\$950,000** in grants & contracts; **\$46,000** in donations & partner match
- Program growth facilitated the addition of **2.1 staff FTE**
- Expanded our office space with support of **Davis Commercial Properties**
- Have now improved **over 1,000 acres** in our 17-year history!

Improving Stream & Habitat Health

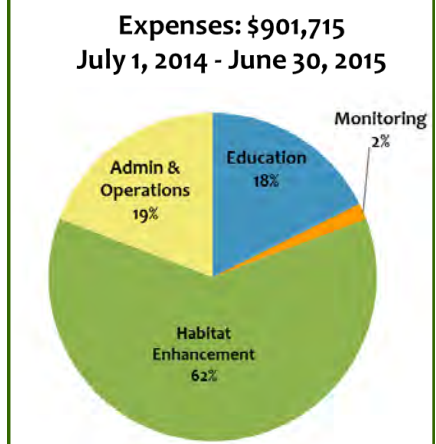
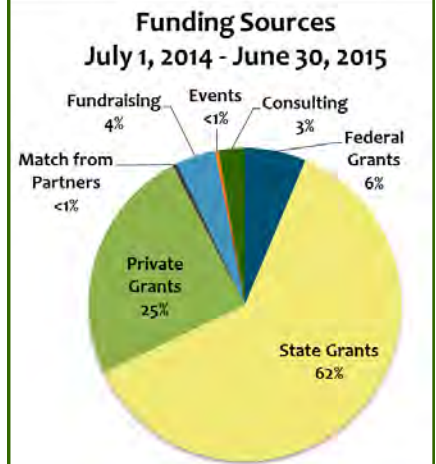
- Actively worked on 44 total sites across 590 acres to improve **water and habitat health** for **streams, farms, prairies, and urban businesses**
- Improved **urban habitat and water quality** at 6 businesses on 2 ¹/₄ acres
- **"Trout Friendly Landscape"** commitments from 10 businesses and 3 landscape contractors
- Removed or replaced 2 barriers to open up habitat for **fish migration**
- Improved over 460 acres of **rare oak, prairie, and wetland habitat**
- Planted 40,000 **native trees & shrubs** on 19 acres
- **Stewarded and maintained** 16 project sites on 103 acres

Engaging the Community

- Involved over 200 **volunteers in outreach & education, science, board service, technical service, and habitat enhancement**, including 64 **private families & business owners**, and 6 **public agencies**, stewarding projects on their land.
- Engaged over 275 community members at 7 **public watershed learning events**
- Educated more than 160 Latino landscapers on **safe and effective pesticide use** at 13 trainings

Gathering High Quality Data

- Amazon Creek **pesticide & water quality data** collected for 4th straight year
- Completed 5th year of tagging for **Cutthroat Migration Study**; 76 fish were tagged and the migratory movements of 576 trout are being tracked.
- Gathered **continuous water temperature data** at 27 sites
- Sampled **macroinvertebrates** at 6 sites



Mission: The Long Tom Watershed Council serves to improve water quality and watershed condition in the Long Tom River basin and surrounding drainages through education and collaboration among all interests, using the collective wisdom and voluntary action of our community members.

Board Chair: Jim Pendergrass **Executive Director: Dana Dedrick**

541-338-7060

longtom.org

Like us on Facebook



Thank you, Donors!

Businesses (15)

Deerhaven Farms, Inc., Eugene Skin Divers Supply, Dr. Doug Evans Feline Thyroid Clinic, EWEB, Huntons' Family Farm, Hummingbird Wholesale, Laughing Stock Farm, Mountain Rose Herbs, Ninkasi Brewing Co., Organically Grown Co., Pacific Ag Systems, Inc., Stroda Brothers Farm, Transition Management, Inc., Weyerhaeuser Co., Wilbur-Ellis

Individual Donors (66)

Peder Allison, Ed Alverson, Rolf Anderson, Tom Bauman & Lindsay Reaves, David Barta, Richard Booth, Mike Brinkley, Rick Brissenden & Jill Davidson, Ted & Lindy Brown, Doug & Linda Carnine, Meredith Clark, Sally & Gary Crum, Dana & Jason Dedrick, Wallace & Roberta Detering, Alan & Sue Dickman, John Dillard, Dan Donham, Allen Dong, Ellie Dumdi, Lynne Fessenden, John Garrett & Ruth Kiminski, Roger & Karen Hamilton, Cliff & Rod Herbert, Mike & Diana Hollingshead, Gary & Jo Holzbauer, Rik Huhtanen & Karen Scholler, Ric Ingham, Art & Anita Johnson, Sarah Kaul, Ingrid Kessler & Andrew Burke, Kurt & Mary Koehler, Liz Lawrence, Dawn Lesley, Tom Lively & Megas MacDonald, Loeb Family, Whitey Lueck, Rich Margerum, Michael Mattick, Pat McDowell, David Moon & Joan Kelley, John Moriarty, Mark Nicholls, Paul Nicholson, Adam Novick, Keli Osborn, Jim & Christine Pendergrass, Reed Family Foundation, Anami Ridge, Charles Ruff, Deborah Saunders Evans, Kevin Shanley, Mike & Mary Shippey, Court Smith, Andy Strickland, Shirlee Taylor, Marion Sproul & Randy Tittle, Grahm Trask, David & Suzanne Turner, Jabrila & David Wali Via, Therese Walch, Mary Ellen West, Eric Wold, In memory of Ted J. Allison, Anonymous (3)

Taste the Watershed Partners (5)

The Bier Stein Bottleshop & Pub, LLC, Claim 52 Brewery, Ninkasi Brewing Co., Oregon Wine Lab, Territorial Vineyards

Top Photo: Partner Grant Jackson from ODA educates local Spanish speakers at a pesticide training class. **Bottom Left:** Installing a new stream culvert at South Fork Ferguson Creek. **Bottom Right:** Volunteer Justin White collects a water sample to test for pesticides in Amazon Creek.



Grant & Project Partners

Private (10)

Bonneville Environmental Foundation, Environmental Systems Research Institute (ESRI), Richard & Gretchen Evans, Meyer Memorial Trust, Monroe Telephone Co., Norcross Wildlife Foundation, Oregon Community Foundation, Oregon Country Fair, Sure Crop Farm Service, Two Twenty-Six Corporation (Davis Family)

Public (10)

City of Eugene, FSA Conservation Reserve Enhancement Program, Oregon Dept. of Agriculture, Oregon Dept. of Environmental Quality, Oregon Dept. of Fish & Wildlife, Oregon Watershed Enhancement Board, U.S. Army Corps of Engineers, U.S. Bureau of Land Management, U.S. Environmental Protection Agency, U.S. Fish & Wildlife Service



Board of Directors

Lower Long Tom

Steve Horning, *Vice-Chair*
Jim Pendergrass, *Chair*
John Reerslev

Amazon

Alan Dickman
Therese Walch, *Secretary*

At Large

Upper Long Tom

Cary Hart
Lindsay Reaves
Charles Ruff

Mike Brinkley, *Treasurer*
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David Turner, *Vice-Chair*