

Long Tom Watershed Council

Board of Directors AGENDA

Thursday, Oct 1, 2015. 5:30 p.m.

**** Location Change! ****

Willamette Office, 15 E 27th Ave Eugene (directions at end of packet)

Chair Jim Pendergrass

5:15 Dinner ready, and cake to celebrate 1st Board Meeting at Willamette Office!

5:30 Business

- A. Minutes: **Decision**: approve minutes from Sept. Board Meeting – *Secretary Walch*
 - 1. Action Items Report
- B. Treasurer's Reports: **Decision**: review & approve August & September reports
- C. Committee Reports:
 - 1. Resource Development – *update in background*
 - 2. Technical Team - *Rob*
 - 3. Nominating Committee – *Jim*
 - 4. Officers & Committee Roles - *Clinton*
- D. Staff Leadership Conversation 1 of 2 (30) – *Jim, Rob, Clinton & Dana*
- E. Collaborative Willamette Mainstem MOU - *Rob*
- F. Paperwork moment: Your volunteer hours – *Secretary Walch*

6:30 Program Topics

- G. Fundraising Progress Review (10) - *Clinton*
- H. Annual Celebration Debrief (30) – Report by numbers, Feedback on Positives and What You'd Change, You're Stories/Quotes/Cool Moments! – *Rob, Clinton, All*
- I. November Public Meeting – Board hosts needed; outreach suggestions - *Rob*

7:20 Reports & Announcements (10)

- J. Staff Reports
- K. Liaison Reports
- L. Action Items Report

7:30 Adjourn

Next Board Meeting: Thurs, Nov 1, 5:30 pm. Council office.

Next Public Meeting – Tues, Nov 17, 6 p.m., Veneta Community Center

Business

- A. Meeting Minutes** – Secretary Walch will receive comments and corrections at the meeting and ask for approval. Action items will be briefly reviewed.
- B. Treasurer’s Reports** – Treasurer Brinkley will present the reports for August and September, along with any changes or corrections that will be made, answer questions, and ask for approval.
- C. Committee Reports** –
- **Nominating Committee** – Therese is rotating off the board but has agreed to fill in for a few months to allow us to recruit someone to replace her. Our priority is to find potential candidates to help the Council engage in fundraising, and we would like you to consider and recommend people who may have an interest and expertise in fundraising.
 - **Tech Team** – Our Technical Advisory Team met on Wed, September 23 to provide feedback and guidance on 2 grant proposals that will be submitted for OWEB’s October grant cycle. Katie is submitting a proposal to improve oak woodland and savanna on a 300-acre private wildlife reserve in Coyote Creek at the Carnine property. Sarah Whitney is also submitting a technical assistance grant to OWEB that would fund outreach and technical designs for Trout Friendly Landscapes at urban commercial and industrial businesses that would filter stormwater, improve soil health, and urban habitat. Finally, volunteer and retired hydrogeologist Dennis Nelson presented some initial findings on the relationship between groundwater and the flow of the Long Tom Watershed.
 - **Resource Development** – No formal committee meeting has been scheduled.
 - **Officers and Committees** – In the coming weeks, Clinton will be reaching out to board members individually to have conversations about their involvement as officers on the board, as well as to discuss potential roles in fundraising or ideas they may have to help us have success in increasing our unrestricted donations.
- D. Staff Leadership Conversation 1 of 2.** Staff will organize and delegate aspects of the Executive Director role into a Leadership Office that will include Dana, Rob and Clinton. This is the first of two Board Meeting agenda items, which will be discussed orally.
- E. Collaborative Willamette Mainstem MOU** – Regional Partners within the Willamette Steering Committee have identified core ecological goals and a Strategic Action Plan with an aquatic focus. In preparation for a collaborative grant that will be submitted to OWEB (due Nov 2), a group of core partners will be signing a revised MOU that identifies these shared habitat goals and priorities. These partners include regional watershed councils, local SWCDs, land trusts, the City of Eugene, and The Nature Conservancy, among others. We’ll be reviewing and signing the MOU shortly as part of this regional team as a commitment to work collaboratively toward these goals.

The group will be submitting a collaborative grant to OWEB that would allocate funds for an aquatic habitat Focused Investment Partnership (FIP) program, which replaces the former Special Investment Partnership (SIP) program. For the last several years, LTWC has secured SIP funds that funded riparian plantings in Bear, Ferguson, and Coyote Creeks as part of the Model Watershed Program. FIP dollars would be available for a 6-year period for organizations like LTWC to apply to that would go towards future aquatic projects along the mainstem Willamette River. Within the next month or so, regional partners will also be working toward developing an MOU for oak habitat in the Willamette Valley with the intention of submitting a capacity proposal for a FIP program funding that addresses oak habitat. If successful, this funding would direct 6 years of grant dollars for priority oak habitat, and LTWC could apply for competitive grants to fund future projects.

- F. Paperwork moment** – Do your part for administrivia... Please be ready to record your volunteer hours/travel for the last month, or more if you missed a Board meeting.

Program Topics

- G. Fundraising Progress Review** – Clinton will provide an update orally on fundraising progress since last month. The next steps in Clinton’s fundraising plan will include an opportunity for he and Dana to team and review priority folks for Dana to introduce to him. Clinton will also be identifying key donors and/or prospects who will receive an introductory letter from him.
- H. Annual Celebration Debrief** – We had 94 people attend our Sept 10th event! We will debrief the event orally and seek feedback from all who were there.
- I. November Public Meeting** – Our next public meeting is Tues, Nov 17th, 6 p.m. at the Veneta Community Center. We’re developing a topic that will focus on water flow in the Long Tom Watershed, and how flow impacts fish and their habitat. This could be part one of a series of two public meetings with a working theme of “Fish, Farms & Flow” that collectively examine the Long Tom’s watershed system, including waters sources of flow and how flow impacts fish, wildlife, and agriculture. Tonight, we’re looking for board hosts, and title and outreach suggestions.

Reports & Announcements

J. Staff Reports

- **New Grants & Contracts.**
 - Contractor agreement with Trask Design and Construction for summer work on fish passage and stream enhancement projects. Trask will replace a barrier culvert at the Swanek property in Bear Creek (Coyote sub-basin), install an engineered riffle around a dam at Swanek’s, replace a barrier culvert and install logs at the Harper property on Ferguson creek, and felling 20 trees that will be used to improve side channel habitat on the Willamette River. Work will be completed by October 31, 2015. The agreed upon bid for all three projects comes to \$78,400.